



RETURN MATERIAL AUTHORIZATION FORM

RMA# _____

DATE: _____

A return material authorization form with RMA number must accompany all returns and repairs. Please call our Customer Service Department at +1(970)667-1000 x 256 for RMA number.

➤ **Return my equipment to me at:** Name: _____
Organization: _____
Street Address: _____
City: _____ State: _____ Zip: _____

➤ **My daytime phone number including area code is:** _____

➤ **I am returning the following part(s) for repair:**

QUANTITY	ITEM	PROBLEM
_____	_____	_____
_____	_____	_____

Attention: Please return the corresponding power supply for each unit being repaired so that it may be checked for proper output operation.

➤ **I would like my repair returned to me by (date):** _____ (ASAP is not specific enough)

I would like expedited service \$100.00 (6 - 10 business days) \$200.00 (1 - 5 business days)

Customer will pay return shipping. A minimum diagnostic charge will apply to all returns. Please allow 7 to 14 days repair processing time and 5 to 7 business days for regular return shipping. Second day or overnight shipping is available at an additional charge.

VISA MC AMEX

_____ Exp. Date _____ CVV Code: _____

Check enclosed for \$ _____ Return to me COD

Purchase Order Enclosed Contact me with Repair Charges

When your repair is returned to you, please open and inspect immediately. We provide a 90-day warranty on all repairs.

Billing Address:

Name: _____

Organization: _____

Street Address: _____

City: _____ State: _____ Zip: _____

**RETURN THIS FORM WITH YOUR EQUIPMENT TO:
PLEASE INCLUDE RMA# ON BOX**

Colorado Time Systems
Attn: Customer Service
1551 East 11th Street
Loveland, CO 80537

All new items being returned for credit must be in the original packaging, unmarked and undamaged. All manuals, cables, and accessories must be returned with this form and RMA number. A 25% restocking fee will be charged when credit is given on returned items.

Additional information or comments: _____
